

Job Posting: Library Assistant (Part-Time)

Easton Area Public Library is looking for a creative, motivated, and energetic individual to fill the role of Library Assistant in the Youth Services department.

A major component of this position involves assisting the Youth Services Coordinator with implementing and overseeing programming for teens and young adults.

Duties include but are not limited to:

- Designing and implementing programs for children and teens
- Performing various book stack duties including shelf reading, shifting & special projects
- Developing displays
- Assisting patrons with Readers' Advisory
- Educating patrons about library programs and services
- Assisting patrons with public access computers and tablets

Minimum requirements for this position include:

- Knowledge of children's literature
- Strong technology skills.
- Must have the ability to deal with the extremely busy activities within the daily operations of a public library. Must be comfortable with performing activities with children.
- Must be able to communicate effectively.
- Library experience and/or a 4-year degree preferred.
- Employment applications can be found online at:
<http://www.eastonpl.org/PDFS/JobApplicationForm.pdf>
- If interested, fill out an application and submit to:

Amber Tortorelli, Youth Services Coordinator
ambert@eastonpl.org

This position is approximately 16 hours per week and requires working evenings and occasional Saturdays. Compensation is \$12/hour.