

Local Author Donation Guidelines

Easton Area Public Library welcomes the opportunity to support and promote the creative and literary expression of our community.

The following guidelines apply to works created in any format:

- Authors and creators must live in Eastern Pennsylvania / New Jersey, or their work must be based in Eastern Pennsylvania / New Jersey.
- EAPL will accept one copy of each title. Authors may donate up to three titles per year.
- Materials must be bound and formatted in a way that enables circulation, ease of use, and durability. The library will only accept physical formats, i.e. bound books, CDs, and DVDs. Items must be in new condition.
- **EAPL will review donated materials but does not guarantee their inclusion in our collections. Once donated, items become the property of Easton Area Public Library and will not be returned.** Items not included will be repurposed in accordance with our gift policy.
- As with all library materials, the library will apply the same inclusion and retention guidelines as stated in the [EAPL Collection Development and Improvement Policy](#). The library reserves the right to include or exclude any title from the collection for any reason. Materials provided to Easton Area Public Library may be removed for any reason, at any time.
- The library cannot acknowledge receipt of your work, nor can we notify you of our final decision. We cannot meet with individuals to discuss their work.
- The library will not provide professional reviews, promotion, or marketing of an author's work, whether the materials are included or excluded.
- If a local author wishes for the library to purchase a copy of their work, a [Suggest a Purchase](#) form should be submitted. All of the above guidelines, as well as those in the [EAPL Collection Development and Improvement Policy](#) apply.
- Questions about these guidelines can be sent to erim@eastonpl.org

[Click here to access the form](#)