

EASTON AREA PUBLIC LIBRARY  
Meeting of the Board of Directors  
Monday, April 14, 2025  
4:15 pm.

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, April 14, 2025. President Mrs. Ramirez-Luhrs called the meeting to order at 4:18 p.m. Present: Mrs. Ramirez-Luhrs, Mr. Thomas, Ms. Long, Mrs. Walker, and Mr. Reilly. Mr. Lake and Mrs. van Horne-Brett were absent. Mrs. Jennifer Long, Director, and Sheila Wolff, Business Manager were also present.

Interested Citizens: None

Consent Agenda: A motion was made to accept the consent agenda by Ms. Long and was seconded by Mr. Reilly. By voice vote, all were in favor.

Communications: None

Reports on Executive Sessions: None.

Committee Reports: Mr. Thomas reported the Personnel and Policy Committee met this morning to review and discuss the 2025-2026 wages. The current year we are under budget due to personnel changes. The committee unanimously recommends a 4% raise for all staff along with two full time personnel position changes.

Director's Report: Mrs. Long reported the Libraries that are sharing partners met at the Bethlehem Area Public Library for a one year anniversary update and recognition meeting. All Circulation Managers and most Directors attended. Northampton and Hellertown Libraries will be joining the sharing later this year. In one year, all 26 Libraries, shared 255,000 materials by the drivers already going to Libraries which saved postage and time. The fourth grades of EASD have been touring the Library and will continue in May. They tour the Marx Room and Youth Services. They learn about the Dewey system, how to get Library cards, What the card can open up for them. Mrs. Eibeck highlighted Community Helpers in her storytimes this month. This included a tour of the Fire Department. Mrs. Long introduced to the Board of Directors our newest staff member, David Davis, the new Adult Services Coordinator and Reference Librarian.

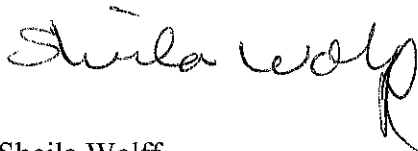
Old Business: Mrs. Long explained the next step in the budget process is to have the Finance Committee meet to review the proposed budget. The May 12<sup>th</sup>. Board meeting, we will need to

vote on the budget. May 13<sup>th</sup> she will need to present to the Easton Area School District. The staff will meet to implement the next step in the strategic planning.

New Business: The Board reviewed the upcoming terms of Board of Directors. Mr. Thomas gave his notice, he will not be able to renew his term, leaving one vacancy on the Board. Mrs. Walker suggested that the Board could change one of the open terms of office to a two year term which would fix that we wouldn't have 4 seats up for renewal in a year. Discussion followed. Mr. Reilly made a motion, In order to comply with the Bylaws, to select one of the two seats open to a two year term and then return to a three year term. This was seconded by Ms. Long. By voice vote, all were in favor.

Mrs. Walker made a motion to adjourn at 5:15 and was seconded by Mr. Reilly. By voice vote all were in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila Wolff". The signature is written in dark ink and is positioned above the typed name.

Sheila Wolff  
Recording Secretary