

EASTON AREA PUBLIC LIBRARY

Meeting of the Board of Directors

Monday, April 8, 2024

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, April 8, 2024. President Mrs. Ramirez-Luhrs called the meeting to order at 4:16 p.m. Present: Mrs. Ramirez-Luhrs, Mr. Thomas, Mrs. Walker, Ms. Long, Mr. Lake, Mr. Reilly. Mrs. van Horne-Brett joined via Zoom. Also, present Jennifer Long, Director, and Sheila Wolff, Business Manager.

Interested Citizens: None

Consent Agenda: A motion was made to accept the consent agenda by Mr. Lake and seconded by Mrs. Walker. By voice vote, all were in favor.

Communications: None

Reports on Executive Sessions: None.

Committee Reports: Mr. Thomas reported the P& P committee met for payroll proposal review and discussion and medical plan proposals. The committee recommends a pay raise for part timers of a \$1.00 an hour and the full timers of 4%. The committee recommends the medical plan to raise to the next level for deductibles. Mr. Lake reported the Finance committee met to review the proposed budget and breakdown for 2024-2025. Mr. Lake made a motion to take \$34,300 from the Mr. Clifton Morris bequest to help defer the cost of the Palmer full time assistant position for 2024-2025 and seconded by Mrs. Walker. By voice vote, all were in favor.

Director's Report: Mrs. Long highlighted from her report, It is National Library week. We are celebrating by having spirit week and dressing as different Library themes. On Tuesday, we will have a staff appreciation lunch. We have been giving library tours to the Fourth graders of Cheston, Forks, and Shawnee elementary schools in partnership with Sigal Museum. The Spring Book Sale dates are April 24th for the Friends preview night, April 25-April 29th.

Old Business: Strategic Planning Committee is still trying to plan a date for the retreat.

Resource sharing started last week with all Lehigh, Carbon, Monroe and Northampton Libraries that use Spark. This has opened up 1.4 million resources to be shared with 98,000 patrons.

New Business: Mr. Lake made a motion to accept the 2024-2025 proposed budget and Ms. Long seconded the motion. By voice vote, all were in favor. The budget for 2024-2025 will be presented to the School Board on Wednesday, April 9th by Mrs. Long.

Mr. Thomas reminded the Board the P&P committee needs to meet for Director evaluation and an Executive session is needed for the Director salary review.

Ms. Long made a motion to adjourn at 5:04 and was seconded by Mr. Lake, by voice vote, all were in favor.

Respectfully submitted,

Sheila Wolff

Recording Secretary

